

Spring Brook Watershed Lake Management District Minutes 7-19-11

Chairman Kincaid called the meeting of July 19, 2011 to order at 7:05 PM as posted and mailed out to District members July 18, 2011 and everyone said the Pledge of Allegiance.

Board Members Present: Karen McNelly, Doug Kincaid, Mike Samarzja, Peter Topczewski and Greg McLain.

Others present included district members Heather and Bethany McLain, Frank Gaszak and Jim McNelly.

Items for Discussion and Action by the Board:

Announcements & Correspondence:

1. Karen M
 - a. Noted that our lake water is exceptionally clear. She estimates the clarity at 7'.
 - b. Spring Lake is holding a lecture on Lake Weed Management on July 22, 2011 at 10AM
2. Doug K
 - a. Received insurance policy quote from The Horton Group.
 - i. Costs
 1. General Liability = \$817
 2. Public Official = \$1517
 3. Workman's Comp = \$767
 4. Total \$2284
 - ii. Coverage period 7-1-2011 to 6-30-2012
 - iii. Second quote from Icon was not available at this time.
 - iv. Karen M will discuss insurance with WAL.
3. Jim M called Greg Goode and left a voice mail requesting a quote to cut the brush on the dam. Karen says that Greg is out of town.
4. Doug K was unable to locate the weir inspection video from the late '90's.

Discussion and Action by the Board

Preparation for Annual Meeting

- **Audit**
 - Bethany McLain presented preliminary SBLMD Audit
 - All numbers balanced out
 - Expenses for last year \$2671.01
 - Income for last year \$4259.57
 - The Board decided to rename the insurance "rebate" to be more accurate. The new name will be "rebate/ dividend." However, it was noted that the new insurance will probably not include any sort of rebate or dividend.
 - Karen made a motion to approve the audit contingent upon final review of Jim McNelly and Bethany McLain. If they conclude that there is no discrepancy, then the Audit will be forwarded to the Lake District at the annual meeting. Peter seconded the motion. Motion was unanimously approved.

- **Budget**
 - (See attached)
 - Karen made a motion to approve the Proposed Operating Budget. Mike S seconded the motion. The motion was unanimously approved.
- **Elections**
 - This year there will be two positions for election.
 - Doug's position is for 3-years (2012 through 2014)
 - Greg's position is for 2-years (2012-2013)
- **Agenda**
 - (See attached)
 - Karen made a motion to approve the Agenda. Doug seconded the motion. The motion was unanimously approved
 - The agenda for the Organizational meeting was also reviewed.

Insurance

- **Doug**
 - Stated that our last insurance provider gave us very little time to react. We were able to find a company to provide us insurance. (See the Horton Group numbers listed above)

Secretary's Report: Greg M.

- Greg M read the minutes from the June 14th District meeting.
 - Mike S made a motion to approve meeting minutes with the correction of the spelling of Doug's last name. Doug seconded the motion. The motion was unanimously approved.

Treasurer's Report: Mike S.

Treasurer's Report SBWLMD Meeting 7/19/2011

Activity on accounts since 6/14/2011 meeting

Date	Checking Account Activity	Balance
5/10/2011	Beginning Balance	10,338.80
6/30/2011	June Interest added back	1.28
7/1/2011	Genesee Lottery payout	<u>2.00</u>
	Balance	<u>10,342.08</u>

Detail of Payment/Debits and Deposit/Credits Available on monthly statements

	Certificate of Deposit Activity	Balance
6/1/2011	Beginning Balance	16,767.38
6/17/2011	June Interest Added Back	<u>14.24</u>
	Balance	<u>16,781.62</u>

- Mike let the District's Certificate of Deposit auto renew.

- Greg M made a motion to accept the Treasurer's report
- Peter seconded the motion
- Motion was unanimously carried

Bills to be paid:

- Jim M submitted a bill for the amount of \$50 dated on July 7th, 2011 to be paid to the Town of Mukwonago for clay to be used for dam maintenance. The clay will be stored in the Kincaid's gravel pit. Greg M made a motion to approve the expense. Mike seconded the motion and it was unanimously approved.
- Karen made a motion to approve the insurance payment to the Horton Group for the sum of \$2284.00. Doug seconded the motion. The motion was unanimously approved.

Next Meeting

- The next Board meeting will be the Organizational meeting and will be held after the Annual meeting on August 20th at the Kincaid's.

Adjournment:

- Greg made a motion to adjourn at 8:20pm. It was seconded by Karen and was unanimously approved.

Greg McLain
Secretary

Date Approved: _____